

# Career Planning September 2021 – July 2022

**Careers Lead: Mrs L. Barlow, 02476 757300, [careers@etonecollege.co.uk](mailto:careers@etonecollege.co.uk)**

All pupils will attend the Careers Day and the **Careers Fair**. Additional events will take place throughout the year to engage pupils with a range of training, apprenticeship, career and university providers. Such events will include **careers talks, mock interviews, guidance sessions, enterprise workshops** and **visits to/from employers**. A detailed database with all pupils' **career aspirations** allows us to carefully target our invites but most are open to all who choose to sign up. Compass + tracker tool is used to assess and monitor the needs of all learners.

Specially created **Learning for Life Careers Lessons**, spread strategically throughout the academic calendar, will take place but careers advice will be **embedded into lessons** to help pupils link their learning to the world of work.

From September 2020, the new **Alumni Network** will be utilised, fostering greater links with our former pupils to bring about new opportunities for our pupils (such as mentoring), enrich the delivery of our careers programme and allow us to proudly showcase the many wonderful achievements of our former pupils.

Pupils will receive individual careers advice and work experience opportunities in Year 9, 10, 11 and 12. Year 13 pupils can request an appointment through the website, via Mrs Barlow or via their Head of House. Etone College will measure and assess the impact of its own careers programme using the **Gatsby Benchmarks** and the **Compass and Tracker tool**, as well as using our own internal evaluations, including the opinions of providers, pupils, staff and parents.

Year 7	Year 8	Year 9	Year 10	Year 11	Sixth Form
<ol style="list-style-type: none"> <li>1. Learning for Life: Careers lessons delivered by tutors to include:               <ol style="list-style-type: none"> <li>a. Transition into secondary school, your future career and raising aspirations.</li> <li>b. Transferable skills</li> <li>c. LMI</li> <li>d. What is HE and FE</li> <li>e. Employability skills</li> <li>f. Careers web quest</li> <li>g. What are Gatsby benchmarks and how do they link to me?</li> <li>h. Looking at equality, diversity and ethical issues RPR</li> <li>i. "Step Up" Booklet</li> </ol> </li> <li>2. Whole school Careers Day events LBR</li> <li>3. CCF – Combined Cadet Force engagement</li> <li>4. Alumni and Employer engagement events - LBR</li> <li>5. Careers Fair LBR</li> <li>6. Careers Week: Finance embedded into lessons.</li> <li>7. Work with Police Force, Willmott Dixon, Marriott hotel group, Games designers, Driving Ambitions/ Army</li> </ol>	<ol style="list-style-type: none"> <li>1. Learning for Life: Careers lessons delivered by tutors to include:               <ol style="list-style-type: none"> <li>a. Your future career and raising aspirations.</li> <li>b. What is HE and FE</li> <li>c. Employability skills</li> <li>d. Careers web quest</li> <li>e. Interview techniques</li> <li>f. What are Gatsby benchmarks and how do they link to me?</li> <li>g. Looking at equality, diversity and ethical issues RPR</li> <li>h. LMI</li> <li>i. Subject specific careers Lessons</li> <li>j. "Step On" Booklet</li> </ol> </li> <li>2. Whole school Careers Day events LBR</li> <li>3. CCF – Combined Cadet Force engagement</li> <li>4. Careers Ambassadors - LBR</li> <li>5. Careers Fair LBR</li> <li>6. STEM projects with Willmott Dixon &amp; Science-LBR</li> <li>7. Careers Week: Finance embedded into lessons.</li> <li>8. Driving Ambitions</li> <li>9. Work with Police Force / Army</li> </ol>	<ol style="list-style-type: none"> <li>1. Learning for Life: Careers lessons delivered by tutors to include:               <ol style="list-style-type: none"> <li>a. Foundations for your future and raising aspirations.</li> <li>b. What do employers look for</li> <li>c. Employability skills</li> <li>d. LMI</li> <li>e. Retention techniques</li> <li>f. Looking at equality, diversity and ethical issues RPR</li> <li>g. "Step Ahead" Booklet</li> </ol> </li> <li>2. Whole School Careers Day events LBR and NWA</li> <li>3. Take Your Child to Work day LBR</li> <li>4. Careers Interview Drop-In LBA</li> <li>5. Careers Fair LBR</li> <li>6. Duke of Edinburgh (optional) SCA</li> <li>7. Careers Week: Finance embedded into lessons.</li> <li>8. Work with CCF</li> <li>9. Driving Ambitions</li> <li>10. Work with Police Form and Army</li> <li>11. Options Evening</li> </ol>	<ol style="list-style-type: none"> <li>1. Learning for Life: Careers lessons delivered by tutors to include:               <ol style="list-style-type: none"> <li>a. LMI (Local Market Information)</li> <li>b. CV writing and online presence</li> <li>c. Apprenticeships v higher education</li> <li>d. Career goals</li> <li>e. Looking at equality, diversity and ethical issues RPR</li> </ol> </li> <li>2. Whole school Careers Day events LBR</li> <li>3. Work Experience LBR</li> <li>4. Careers Interviews - Prospects</li> <li>5. Careers Fair LBR</li> <li>6. Enterprise Challenge - DBO</li> <li>7. ASK Apprenticeship advice</li> <li>8. Duke of Edinburgh (optional) SCA</li> <li>9. Careers Week: Finance embedded into lessons.</li> <li>10. Work alongside Newman University, RAF, Landscape gardeners, Coventry University and BHU</li> <li>11. Driving Ambitions</li> <li>12. Etone Sixth Form introduction</li> </ol>	<ol style="list-style-type: none"> <li>1. Learning for Life delivered by tutors to include:               <ol style="list-style-type: none"> <li>a. Careers assemblies covering next steps, revision techniques.</li> <li>b. Optional careers event practice interview, CV and application writing</li> <li>c. Looking at equality, diversity and ethical issues RPR</li> </ol> </li> <li>2. Next Steps information and Open Evenings ISM</li> <li>3. Next Steps event (taster days) LBR</li> <li>4. Etone Sixth Form life</li> <li>5. Careers Interviews for all pupils - Prospects</li> <li>6. Coventry and Warwickshire CEP</li> <li>7. Careers Fair LBR</li> <li>8. Interview technique training LBR and CV workshop</li> <li>9. Careers Week: Finance embedded into lessons.</li> <li>10. Work alongside Newman University, RAF, Landscape gardeners, Coventry University and BHU</li> <li>11. ASK Apprenticeship advice</li> </ol>	<ol style="list-style-type: none"> <li>1. Preparing for future employment/ work experience</li> <li>2. UCAS Fair personalised UCAS advice and personal statement writing - CRU</li> <li>3. Apprenticeship advice delivered by tutors - ASK</li> <li>4. Finance – Personal and at University</li> <li>5. Interview skills Coventry University</li> <li>6. Assessment centre skills</li> <li>7. Life skills enrichment activities delivered by tutors</li> <li>8. Looking at equality, diversity and ethical issues</li> <li>9. University taster lectures, visits and summer schools</li> <li>10. Extensive university and apprenticeship application support</li> <li>11. University visits – Newman University talks</li> <li>12. Mock Interviews delivered by tutors</li> <li>13. Careers Interviews Prospects</li> <li>14. Careers Fair LBR</li> <li>15. Links with local universities (Warwick, UoB, Coventry and DMU) for university application support</li> <li>16. Careers Week: Finance embedded into lessons.</li> <li>17. Driving Ambitions</li> <li>18. UCAS Cambridge and Oxbridge Support</li> </ol>